

Name of Wellness/Activity Teacher	Fr. Saji Jacob
Name of Grievance/Complaint Redressal Officer	Fr. Manoj T J
Contact Number of Grievance/Complaint Redressal Officer	9963538285
E-Mail ID of Grievance/Complaint Redressal Officer	claretgrievance@gmail.com
Name of Contact Person in case of Emergency	Fr. Joby Thomas
Number of Contact Person in case of Emergency	8008538285
E-Mail ID of Contact Person in case of Emergency	claretemergency@gmail.com
Name of Head of Sexual Harassment Committee	Mrs. Sujata
Contact Number of Head of Sexual Harassment Committee	9963538285
E-Mail ID of Head of Sexual Harassment Committee	claretemergency@gmail.com
Total Number of Nurses in School Clinic	1
Total Number of Beds in School Clinic	3
Mode of Salary Payment for Staff	Electronic Payment
Name of Bank	State Bank of India
Are the School Accounts Audited Regularly	Yes
Does the School has EPF Facility for Staff	Yes
Parent Teachers Association As per Norms	Yes
Academic Session	June – April 15
Vacation Period	April– May