



# Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

SPEED POST

CBSE/AFF/930216/EX-02015-1718/2016/1146892

Date: 19/09/2016  
10

THE MANAGER,  
BAKER VIDYAPEETH,  
BAKER HILLS KOTTAYAM  
KOTTAYAM, KERALA-686001.

**Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2017.**

Sir/Madam,

With reference to your online application no.Ex-02015-1718 dated 28/06/2016 on the subject cited above. I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of **Five years w.e.f. 01.04.2017 to 31.03.2022** subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. **Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	<b>Category</b>		<b>Area of land</b>	<b>No. of students</b>
	(i) Secondary School		2000 sq. mtrs	600 upto Class X
	(ii) Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII

Contd...../-

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7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. **Special conditions to be complied within three months:-**
  - a) As per Amended rule – 10.2 of chapter II in affiliation Bye-Laws of the Board, the salary should now be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
  - b) The school is required to submit certificate from Bank certifying that the salary to the staff is being paid through ECS.
  - c) The school is required to appoint more PRTs to maintain the section teacher ratio as per provisions of Affiliation Bye-Laws of the Board.
  - d) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
  - e) Number of books in the library is not as per Affiliation Bye-laws. As per norms there should be at least five books per child in the school library excluding text books, magazines, etc.
  - f) The number of students enrolled is less than 20 in Class-IX-XII. Therefore enrolment should be maintained with optimum Number of 40 students in each section.


Yours faithfully,

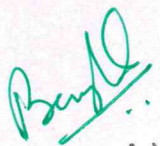
DEPUTY SECRETARY (AFF)

Encl: As above

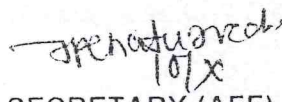
Copy to:-

1. THE PRINCIPAL, BAKER VIDYAPEETH, BAKER HILLS KOTTAYAM KOTTAYAM, KERALA-686001.
2. THE REGIONAL OFFICER, CBSE REGIONAL OFFICE, REGIONAL OFFICE, BLOCK-B, 2ND FLOOR, LIC DIVISIONAL OFFICE CAMPUS, PATTOM, THIRUVANANTHAPURAM-695004, KERALA.
3. THE ASSTT. SECY. (IT), AMC, CBSE, DELHI.

  
Manager  
Baker Vidyapeeth

  
Dr. Bessy A Varkey  
Principal  
Baker Vidyapeeth  
Kottayam



  
DEPUTY SECRETARY (AFF)