

Date: 22.03.2021

Ref:

FROM
MANAGER-AL AQSA PUBLIC SCHOOL

TO
THE DISTRICT EDUCATIONAL OFFICER
IRINJALAKUDA

DEAR SIR

SUBJECT: APPLICATION FOR FORMAL PRIOR RECOGNITION LETTER FOR CBSE SCHOOLS.

As per the provision, it is obligatory for every CBSE SCHOOLS to produce Recognition Letter from the Educational Department of Kerala. So I am here by submitting the **Application for Formal Prior Recognition Letter** with supporting documents and seeking your kind attention to the matter.

Our school is willing to produce all the necessary documents according to your requirements at the time of Inspection.

Enclosure:-

1. A photocopy of No Objection Certificate from General Education Department of Kerala
2. A photocopy of CBSE Affiliation Order
3. A photocopy of document that proves completion of Fire & Safety Inspection
4. A photocopy of Sanitary Certificate
5. A photocopy of WATER Authority Certificate
6. A photocopy of Building Fitness Certificate
7. A Paper Document of Student Statement
8. A Paper Document of Staff Statement
9. APPENDIX as per CBSE Affiliation Bye-Law

Self attested

S. Jini



PRINCIPAL
AL-AQSA PUBLIC SCHOOL
Kathikode, PO Koolimuttam-680691

Manager
THE MANAGER AL Aqsa Public School
Kathikode, Koolimuttam P.O.
AL-AQSA PUBLIC SCHOOL